

# North Dakota Department of Emergency Services (NDDDES)

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Integrated Preparedness Plan (January 2023)

Date

Summary of Changes

Author (Initials & Title)

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## PURPOSE

The purpose of the multi-year Integrated Preparedness Plan is to document the organization's overall preparedness program priorities for a specific multi-year time period. These priorities are linked to corresponding core capabilities (National Preparedness Goal, Second Edition, Sept. 2015), and, a rationale based on our Threat and Hazard Identification Risk Assessment (THIRA), State Preparedness Report (SPR), existing strategic guidance, corrective actions from previous exercises, needs assessment surveys, integrated preparedness planning workshop, and other factors. This Multi-year IPP identifies the training and exercises that will help the organization build and sustain the core capabilities needed to address its program priorities. Local, tribal, or state officials that identify a need for courses in addition to those included in this plan, may submit requests to the North Dakota Department of Emergency Services (NDDDES) training and exercise staff. Additional classes may be added to the training schedule as time and resources allow.

The Multi-year IPP lays out a combination of progressively building exercises – along with the associated training requirements – which address the priorities identified in the Integrated Preparedness Planning Workshop. A progressive, multi-year exercise program enables NDDDES to participate in a series of increasingly complex exercises, with each successive exercise building upon the previous one until mastery is achieved. Further, by including training requirements in the planning process, we can address known shortfalls prior to exercising capabilities.

Included in this Multi-year IPP is a training and exercise schedule, which provides a graphic illustration of the proposed exercises and training classes scheduled for the years January 1, 2023, through December 31, 2025.

### Training Needs Assessment

The U.S. Department of Homeland Security (USDHS) Preparedness Directorate's Office of Grants and Training (G&T) requires that every State and Urban Area conduct a Multiyear Integrated Preparedness Planning Workshop (IPPW) annually. We have fully integrated our Preparedness planning process with the Hazard Mitigation Plan and THIRA process. A common group of stakeholders has historically been leveraged in the development of the ND Enhanced Hazard Mitigation Plan, Threat and Hazard Identification Risk Assessment (THIRA), development of the State Preparedness Report (SPR), and the Integrated Preparedness Planning Workshop.

As of January 2020, North Dakota employs a coordinated survey encompassing both THIRA and training assessment from associated key stakeholders to obtain valid and reliable input. With data-driven, decision-making processes, these assessments spotlight valid THIRA along with training and exercise gaps and priorities used in the development of the Multiyear Integrated Preparedness Plan (IPP)

The Training Officer is responsible for the development and maintenance of the North Dakota Department of Emergency Services (NDDDES) Integrated Preparedness Plan. Officials from the ND Governor's Office, lead state agencies or their designee(s), the local emergency management community, emergency response personnel, local county and city officials, and other response and recovery partners are invited to participate in the planning process

through needs assessments and stakeholder meetings. The resulting plan is intended to address the common prioritized training and exercise needs of this group as well as the public. The plan is developed utilizing a structured planning process:

- Identify training priorities
- Identify resources and resource limitations
- Establish a training and exercise schedule
- Evaluate and revise as needed

### Program Evaluation

The ND Department of Emergency Services Multi-year IPP is a living document that is updated and refined at least annually or more frequently as necessary. Updates/revisions will be based on tri-annual (or more frequently if determined beneficial) needs assessment, outcome stakeholder processes, class evaluations, exercise after action reports, state and federal legislative changes, policy/strategic plan changes, just in time training needs, and budgetary limitations.

The North Dakota Multiyear IPP is the roadmap for North Dakota to prepare for the mission areas described in the National Preparedness Goal. The State of North Dakota is pursuing a coordinated homeland security strategy that combines enhanced planning, new equipment purchases, innovative training, and realistic exercises to strengthen North Dakota's emergency prevention, protection, mitigation, response, and recovery capabilities. Training and exercises play a crucial role in this strategy, providing North Dakota with a means of attaining, practicing, validating, and improving new capabilities. For that reason, this IPP is based on the ND THIRA and enhanced Hazard Mitigation Plan. Key state agencies, local emergency management, non-governmental organizations, and private partners have invested many hours in these processes. The results of that activity, along with class evaluations, emergency management performance grant (EMPG) requirements, and NDDDES internal staff needs provide the basis of our integrated preparedness plan.

The State's training and exercise programs are administered by the North Dakota Department of Emergency Services, Division of Homeland Security, in coordination with the state agencies that are assigned in the State Emergency Operations Plan. The training and exercise agenda described in this plan is based on ND identified needs; however, training events are open to all personnel with emergency prevention, protection, mitigation, response, and recovery roles including internal and external higher, lateral, and subordinate elements as well as neighboring jurisdictions\*. It is recognized that throughout the course of time, priorities may change because of new threats and hazards or new direction from elected and appointed officials. These new or changed priorities will often result in changes to the training and exercise schedule. The plan helps prepare North Dakota to optimally address the natural, adversarial, and technological hazards that it faces. Engaging the whole community in training and exercises allows all parties to evaluate their capabilities and, therefore, improve on their level of preparedness. This plan considers the effects of natural and technological hazards, and adversarial threats, as identified in the State Emergency Operations Plan (SEOP) and supporting documents. This plan analyzes the

impacts of these hazards and threats, and actions required to continue essential services and ensure public safety.

The COVID-19 pandemic resulted in many cancelled training classes and exercise events, and the annual IPPW. As a result, NDDDES has offered virtual classes through our FEMA training partners, converted classes and tabletop exercises to a virtual format, and utilized alternate methods of assessment such as participation in regional meetings, surveys, and THIRA results in the development of this IPP. As of the Summer of 2021, limited in-person training has resumed, with precautions in place depending on the state of the pandemic. Hybrid in-person/virtual instructional formats are also being developed. For the most part, this plan will shift training events and exercises previously identified as priority needs to the right in the timeline.

*\* Internal, Higher Stakeholders: Directors, Governor's Office, leaders of other agencies, elected officials. External, Higher Stakeholders: FEMA, Dept. of Homeland Security. External, Lateral Stakeholders: National Weather Service, VOADs. Internal, Subordinate Stakeholders: Local agencies and jurisdictions.*

### Maintenance & Revision

This document will be evaluated for accuracy of policies and procedures; and for continued applicability of the training and exercise schedule to current identified needs at least annually. The Training Officer is responsible for evaluating this training and exercise plan during the first quarter of each year.

Throughout the year the planned training and exercise schedule is maintained by the Training and Exercise staff. Prior to each scheduled event, the training and exercise staff determines the feasibility of providing planned events based on the occurrence of real emergency/disaster incidents and changing situations. At least annually, during the first quarter of each year, Training and Exercise staff will maintain the Integrated Preparedness Plan by reviewing the document, identifying any changes needed, and extending the contents to include the next calendar year, thus maintaining a three-year projection.

The review and revision process will reflect new needs, align with updated threat and hazard priorities, and address policy and procedures changes that may have occurred based on identified and implemented improvement actions. The updated plan will include a three-year period from the date of revision.

Upon completion, the revised Integrated Preparedness Plan is submitted for review in accordance with department Plan Development and Maintenance Policy for Emergency Management Plans. On approval, the updated Integrated Preparedness Plan is posted to the North Dakota Department of Emergency Services website and submitted to Region VIII training and exercise staff.

## PREPAREDNESS ACTIVITY CONSIDERATIONS

We have fully integrated our Training and Exercise planning process with the Hazard Mitigation Plan and THIRA process. A large group of stakeholders has been identified and serve the combined purpose of providing recommendations for the Hazard Mitigation Plan, Integrated Preparedness Plan and THIRA report.

The most recent THIRA/needs assessment survey was held during Q4 2022. Invited participants included key public officials to include: Emergency Managers, National Weather Service, NDDDES Regional Coordinators, ND Emergency Management Association Board Members, FEMA Region VIII representatives, ND National Guard, state agency leaders, and the ND Governor's Office.

Participants were briefed on the State Preparedness Report outcomes, training & exercise events, and identified after action improvement plans from the previous year. Participants completed an in-depth survey to define hazards/threats, and priority core capabilities to be addressed through training and/or exercise events in the coming year. Workgroups also provided recommendations on exercise scenarios and specific training and exercise objectives.

### Threats, Hazards, and Risks

Workgroups from the workshop identified the following natural & technological hazards, and adversarial threats for North Dakota:

- Cyberattack
- Flood
- Severe Winter Weather
- Severe Summer Weather
- Fire
- Infectious Diseases & Pest Infestations
- Drought
- Hazardous Materials
- Space Weather
- Dam Failure
- Criminal, Terrorist or Nation-State Attack
- Geologic Hazards
- Civil Disturbance
- Transportation Incident

### Capability Assessments, Corrective Actions, and Improvement Plans

Survey data identified training and exercise gaps for the following core capabilities:

- Operational Communications\*\*
- Operational Coordination\*\*
- Planning\*\*
- Public Information and Warning\*\*
- Cybersecurity\*\*



- Community Resilience\*\*
- Environmental Response, Health and Safety

*\*\*Indicates a correlation to national priorities identified in the 2021 Emergency Management Performance Grant Program Notice of Funding Opportunity.*

Specific classes identified as high priority by survey respondents include:

- ICS 300
- ICS 400
- Continuity of Operations
- Basic Academy
- Introduction to NDDDES to be provided more frequently
- Training on local emergency operations plans
- Training on THIRA

Workgroups also identified the following exercises recommendations:

- Operations centers functional exercises.
- Evacuation tabletop exercise.
- Cybersecurity workshop and ransomware tabletop exercise.
- Radio communications interoperability drills.
- Hazardous Materials exercises.
- Active assailant lockdown drill.
- Access control/credentialing in shelter situation functional exercise.

### External Sources and Requirements

The North Dakota Department of Emergency Services coordinates a training and exercise program to prepare emergency management and emergency responders [including, but not limited to, law enforcement, fire services, emergency medical services, public health, healthcare providers, volunteer organizations, NDDDES Reserve Corps Team, whole community partners providing critical infrastructure services, and other state agencies] to manage a variety of natural, technological, and adversarial threats throughout all five mission areas—prevention, protection, mitigation, response, and recovery. We strive to accomplish this goal with the following objectives:

- Maintain a constant state of evaluation of capabilities and assessment of training and exercise needs through regular needs assessment surveys, class evaluations, stakeholder processes, verbal feedback/training requests, internal and external requirements, mandates, and deficiencies identified in the corrective action process.
- Coordinate and facilitate training opportunities to address identified learning needs and capability gaps, utilizing on-line classes, state provided classes, bordering states'

classes, and classes provided by National Domestic Preparedness Consortium and/or Rural Domestic Preparedness Consortium.

- Provide a standardized orientation program with job specific requirements for NDDDES employees.
- Provide exercises to regularly test the skills and abilities of state personnel, as well as the plans, policies, procedures, equipment, and facilities of state agencies.
- Manage an improvement process based on lessons learned in the evaluation of exercises and real events.
- Ensure state instructors are knowledgeable in principles of adult education and subject matter experts in the course content they are presenting.

Beginning in 2018 and continuing to the present, NDDDES is fully integrating Preparedness Section activities with the mitigation hazard identification and THIRA processes. A series of meetings with a core group of whole community stakeholders participate in multiple meetings and group activities to identify and prioritize hazards, planning and operational gaps, and training and exercise needs.

#### National Qualifications System (NQS) Implementation

As an Emergency Management Performance Grant (EMPG) post-award requirement, North Dakota is currently working through the phased implementation of the NQS, in accordance with National Incident Management System (NIMS) guidelines, as directed by the EMPG Program.

#### Accreditation Standards and Regulations

NDDDES is accredited by the Emergency Management Accreditation Program (EMAP) and is currently within an accreditation cycle to remain so. Therefore, this IPP is guided by the EMAP Emergency Management Standard. The Emergency Management Standard is a rigorous yet scalable industry standard for Emergency Management Programs. The Standard is flexible in design so that programs of varying sizes, with different populations, risks, and resources, can use it as a blueprint for improvement and can attain compliance with the Standard. The Standard was collaboratively developed through a series of working groups of emergency management stakeholders from government, business, and other sectors, and continues to evolve to represent the best in emergency management.

## PREPAREDNESS PRIORITIES

Based on the above-mentioned considerations, it is determined the following core capability priorities will be the focus for the multi-year cycle of preparedness for North Dakota:

- Operational Communications
- Operational Coordination
- Planning
- Public Information and Warning
- Cybersecurity
- Community Resilience
- Environmental Response, Health and Safety

The identified priorities and exercise schedule may or may not specifically address the capabilities that cross all mission areas, e.g., planning, operational coordination, and public information and warning; as well as intelligence and information sharing and situational assessment (which ND treats as common core capabilities), as it is assumed that they will be included in some way in most training events and all exercises.

Additional core capabilities may be included in the training and exercise schedule based on previous assessments and corresponding training that has already been scheduled.

### Operational Communications

Ensure the capacity for timely communications in support of security, situational awareness, and operations available, among and between affected communities in the impact area and all response forces.

#### Mission Area(s):

Response

#### Corresponding Threats/Hazards:

This core capability is applicable to all threats and hazards included in the ND threats and hazards list.

#### Rationale:

Communication is the key to effective implementation of all mission areas. One of the strengths identified in our past exercises is the strong relationships between government and private agencies. The willingness to share information and resources is demonstrated in every exercise. However, it is important to maintain this attitude and preserve the knowledge of how a variety of communications systems are used to ensure a coordinated system of information sharing. Frequently mentioned in local jurisdictions' after-action reports is the need for refresher training

on the Bank 5 structure for radio communications. Our Regional Coordinators continue to provide Bank 5 training to fire departments and jurisdictions upon request. Additionally, as we transition to truncated radio systems, training for responders, and state radio staff will be necessary to assure familiarity with new equipment and system functionality.

#### Supporting Training Courses:

Bank 5 Refresher; Truncated Radio Systems Training; Telecommunications Service Priority.

#### Supporting Exercises:

Sargent County HazMat TTX, FloodEx Functional, Space Weather TTX, Civil Unrest TTX, Wildfire TTX.

## Operational Coordination

Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.

### Mission Area(s):

Response and Recovery

### Corresponding Threat/Hazard:

This core capability is applicable to all threats and hazards included in the ND threats and hazards list.

### Rationale:

An effective response that restores community lifelines and saves lives is dependent on the ability to establish an operational structure consistent with the National Incident Management System. This facilitates the integration of local, state, tribal, and federal resources. It is critical for responders, government agencies, and non-governmental partners to be knowledgeable and practiced in implementing all aspects of NIMS.

### Supporting Training Courses:

Incident Command 300 and 400, G2300 Intermediate Emergency Operations Center Functions, G191 Emergency Operations Center/Incident Command System Interface.

### Supporting Exercises:

Sargent County HazMat TTX, FloodEx Functional, Operation Enhanced Fujita Tabletop, Amber Alert Functional, Fraine Barracks Warnex Drill, Space Weather TTX, Civil Unrest TTX, Wildfire TTX.

## Planning

Conduct a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or tactical level approaches to meet defined objectives.

### Mission Area(s):

Mitigation, Response, Recovery

### Corresponding Threat/Hazard:

This core capability is applicable to all threats and hazards included in the ND threats and hazards list.

### Rationale:

There is a recognition that all key state agencies and response partners need more in depth understanding of state plans, the role of each responding agency, planning process during a response, and a confirmation that multiple plans are well integrated.

### Supporting Training Courses:

L0103/G0235 Emergency Planning, ICS 300.

### Supporting Exercises:

Sargent County HazMat TTX, FloodEx Functional, Operation Enhanced Fujita Tabletop, Amber Alert Functional, Fraine Barracks Warnex Drill, Space Weather TTX, Civil Unrest TTX, Wildfire TTX, Recovery Plan TTX.

## Public Information and Warning

Deliver coordinated, prompt, reliable, and actionable information to the whole community using clear, consistent, accessible, and culturally and linguistically appropriate methods to effectively relay information regarding any threat or hazard and, as appropriate, the actions being taken, and the assistance being made available.

### Mission Area(s):

Prevention, Response, Recovery

### Corresponding Threat/Hazard:

This core capability is applicable to all threats and hazards included in the ND threats and hazards list.

### Rationale:

Due to North Dakota's experience with the unlawful Dakota Access Pipeline protest in 2016, and more recently the COVID-19 pandemic, local and state agencies have had an increased recognition of the need for timely, accurate public information. The importance of early implementation of a Joint Information System/Center has resulted in state agencies and local response organizations identifying public information officers and sending them for formal training. We have historically filled classes on public information and warning and the needs assessment surveys and planning workgroups indicate this is an on-going need.

### Supporting Training Courses:

L105 Public Information Basics, L388 Advanced Public Information Officer.

### Supporting Exercises:

Sargent County HazMat TTX, FloodEx Functional, Operation Enhanced Fujita Tabletop, Amber Alert Functional, Fraine Barracks Warnex Drill, Space Weather TTX, Civil Unrest TTX, Wildfire TTX.

## Cybersecurity

Protect against damage to, the unauthorized use of, and/or the exploitation of (and, if needed, the restoration of) electronic communications systems and services (and the information contained therein).

### Mission Area(s):

Protection, Response

### Corresponding Threats/Hazards:

Cyber-attack (energy sector/state data systems)

### Rationale:

A cyber-attack on the energy sector would have a significant impact on life safety issues in North Dakota. Loss of power for an extended period would leave private homes and institutions without heat or air conditioning and cascading impacts to key critical infrastructure systems (i.e. telecommunications, financial institutions, fuel supplies, health and medical systems, etc.). It would also result in the loss of the ability to pump fuel; loss of the ability to pump water to water treatment facilities and storage towers; disrupt retail sales of food, bottled water, medications, and other essentials. It is important to educate public and private organizations on the risks, prevention, and rapid response to cyber threats.

State data systems are a prime target for attack. Though security measures are constantly analyzed, and systems implemented to increase security, we have not fully explored the impacts of the loss of data or functionality of the system.

### Supporting Training Courses:

PER371 Cybersecurity Incident Response for IT Personnel (CIRITP).

As this threat has been previously identified in our training and exercise plan, we have been engaged in the training and exercise process over the past several years. Beginning with Operation Binder Clip exercise in January 2016 the level of awareness of the vulnerability of our infrastructure to a cyber-attack has increased. Subsequent training events and exercises on cybersecurity have been well attended.

We are also in the process of developing a reserve corps of technologists who could respond to restore state data and telecommunications system following a cybersecurity attack. This team will need role specific training as the program is implemented.

### Supporting Exercises:

TEEX Cybersecurity Functional.



## Community Resilience

Enable the recognition, understanding, communication of, and planning for risk and empower individuals and communities to make informed risk management decisions necessary to adapt to, withstand, and quickly recover from future incidents.

### Mission Area(s):

Mitigation, Response, Recovery

### Corresponding Threats/Hazards:

Cyberattack, Flood, Severe Winter Weather, Severe Summer Weather, Drought, Infectious Disease & Pest Infestation

### Rationale:

The rural nature of North Dakota often leaves many families and individuals separated by distance from resources and services. Families and small communities especially need to develop an attitude of resilience and plan to be able to support themselves and assist their neighbors in times of stress.

### Supporting Training Courses:

G318 Local Mitigation Planning Workshop.

### Supporting Exercises:

Operation Enhanced Fujita Tabletop

## Environmental Response/Health, and Safety

Conduct appropriate measures to ensure the protection of the health and safety of the public and workers, as well as the environment, from all-hazards in support of responder operations and the affected communities.

### Mission Area(s):

Response

### Corresponding Threats/Hazards:

Hazardous Materials, Infectious Disease and Pest Infestations,

### Rationale:

Many hazardous materials are common in North Dakota related to our oil industry, farming industry, and traveling through the state on our roadways, railroads, and via pipeline. Infectious diseases and pest infestations, especially at a pandemic level could provide many new challenges, not previously encountered. It will be critical to protect first responders and healthcare workers; or grain crops in our agriculture state.

### Supporting Training Courses:

Mail Handling Training and Drill Exercise; PER 212 Operational Level Response to HazMat/WMD Incidents; PER 272 Emergency Responder.

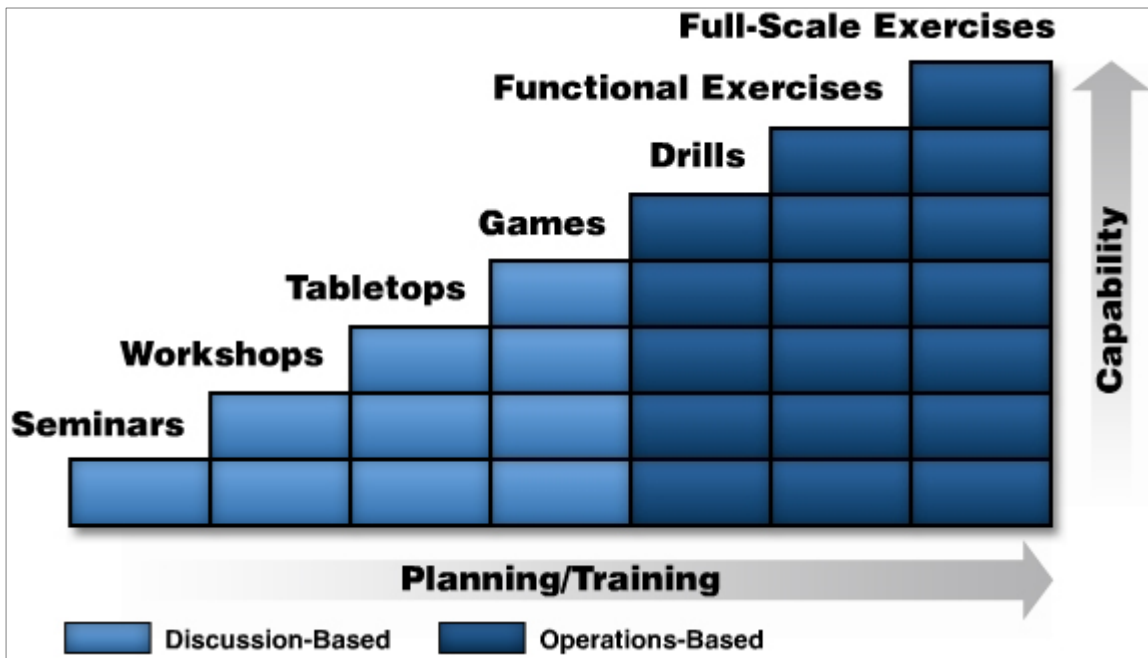
### Supporting Exercises:

Sargent County HazMat TTX.

# PROGRAM REPORTING

## Methodology and Tracking

All planned exercises will be developed by using the priorities and core capabilities described in the Preparedness Priorities section. The building block method of exercise design will also be followed, as described in IS-120.c, An Introduction to Exercises.



Depending on the type and extent of each exercise, independent evaluators, and/or participants will provide exercise evaluations. When independent evaluators are used, they will fill out provided Exercise Evaluation Guides. Feedback from agency officials, evaluators, participant surveys, hot washes, and Exercise Evaluation Guides will then be compiled and collated. An After-Action Report/Improvement Plan will then be written and filed after each exercise, in accordance with HSEEP recommendations.

## NDDDES POLICIES & PROCEDURES FOR TRAINING & EXERCISES

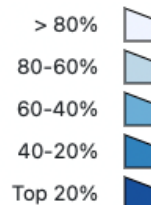
The NDDDES Training and Exercise Program prepares Emergency Management and Response personnel to manage a variety of natural, technological, and adversarial threats. To meet that mission, consistent and valid process are in place to ensure an equitable experience for everyone involved in our programs.

1. NDDDES will maintain records of all classes and exercises it sponsors. Class files include a class/course description, date of class, and roster of students successfully completing the training. In addition, NDDDES maintains a computer data base of individual student training records to include NDDDES sponsored classes and select FEMA Independent Study classes. Participants are encouraged to complete evaluations following every class and exercise. Copies of course evaluations are maintained in electronic files. Students and local emergency response agencies are expected to maintain their own training records. Training records for state sponsored classes are kept for a minimum of 6 years.
2. Exercise after action reports include an Improvement Plan. Improvement plan activities are identified as “high”, “medium” or “low” priority based on the impact on life safety, incident stabilization, and property protection; as well as the correlation to core capability priorities identified in the ND THIRA. Improvement plan progress is assessed and documented throughout the year. The Exercise Officer is responsible for monitoring the Improvement Plan.
3. Registration for ND Department of Emergency Services sponsored classes is available on our website at <https://apps.nd.gov/des/TrainingAndExercise>. Registrations should be submitted at least two weeks prior to the start date to assure that printed materials are available for all participants. However, if space is available, ND Department of Emergency Services will be flexible in accepting late registrations.
4. Applications to the Emergency Management Institute, the Center for Domestic Preparedness, and other National Domestic Preparedness Consortium schools are accepted up to two weeks prior to the course start date, however; space may be limited, and courses often fill in advance. Therefore, applications should be submitted as soon as possible to ensure enrollment. Additional information on the National Domestic Preparedness Consortium schools is provided in subsequent sections of this document.
5. A FEMA Student Identification (SID) number is a unique number generated and assigned to anyone who needs or is required to take training provided by a FEMA organization. The FEMA SID uniquely identifies an individual throughout the FEMA organization and all its agencies. A FEMA SID is required to register for and participate in any training provided by FEMA agencies. Register for FEMA student ID at <https://cdp.dhs.gov/femasid/>. A FEMA SID will be required to register for any classes sponsored, hosted, or conducted by NDDDES.
6. Programs are scheduled to present the maximum amount of information in the shortest period of time. Participants must attend a minimum of 80% of the scheduled

class time to be eligible to take the final exam and/or receive a certificate of completion. Participants who miss class time may be required to complete additional assignments to demonstrate knowledge or skills required for successful class completion.

7. The North Dakota Department of Emergency Services will obtain approval of select classes for education credit from The North Dakota Commission on Peace Officer Standards and Training (P.O.S.T.) and North Dakota Department of Health.
8. Every effort is made to provide courses that address the needs of emergency managers and emergency responders. However, a minimum number of participants may be required for courses. In addition, an active emergency response involving key training staff or expected participants will take precedence over training. Therefore, NDDDES reserves the right to cancel any event. All applicants will be notified promptly of any re-scheduled or cancelled courses.
9. Students that must cancel course attendance should notify NDDDES of the cancellation as soon as possible so that others may be admitted to the class.
10. Local, tribal, and state law enforcement, fire services, emergency medical services, public health, the NDDDES Reserve Corps, and other related local, tribal, and state government agencies are eligible to participate at no cost.
11. Eligible participants who live or work in North Dakota and travel more than 50 miles to attend training/exercise events may be reimbursed the cost of lodging and per diem at state rates. NDDDES does not reimburse mileage.
12. Participants from other organizations/private sector may be placed on a waiting list and allowed to attend at no cost if space permits after registration is closed. These participants will not be reimbursed for any costs associated with their attendance.
13. Electronic copies of course materials (student manuals, activity worksheets, etc.) will normally be provided, printed materials may be very limited in availability. Students should be prepared to use an appropriate electronic device to participate in classroom activities.

## NDDDES PANDEMIC GUIDELINES FOR TRAINING & EXERCISES



NDDDES uses the Pandemic Vulnerability Index (PVI) by the National Institutes of Health for COVID-19 and identified risks in the county where the class is held. If the rank in the county location is within:

Top 20% - All NDDDES Training and Exercise activities will be canceled and rescheduled for a later date.

40 – 20% - All classes and exercises will be conducted virtually only.

- Classes and exercises that must be done in person (ex. drills, functional, and full-scale exercises) will be canceled and rescheduled for a later date.
- Microsoft Teams will be the preferred virtual/remote platform; however, other systems or methods may be used as needed.

60 – 40% - Classes and exercises will be conducted with a virtual option. Face-to-Face (F2F) participation will be allowed only if all below requirements can be met.

- Reasonable effort to conduct classes and exercises in the largest venue available.
- Registration is limited to 50% occupancy of the venue but no more than 30 persons.
- Students will be screened daily with temperature check and declaration of being symptom free. Students that exhibit respiratory symptoms may be dismissed.
- Students will be physically spaced 6 ft. apart.
- Hand sanitizer will be provided for each table and break area.
- High touch areas such as coffee dispensers will be frequently disinfected.

80 – 60% - Classes and exercises may be conducted with a virtual option. Face-to-Face (F2F) participation will be allowed only if all below requirements can be met.

- Reasonable effort to conduct classes and exercises in the largest venue available.
- Registration is limited to 75% occupancy of the venue but no more than 40 persons.
- Students will be screened daily with temperature check and declaration of being symptom free. Students that exhibit respiratory symptoms may be dismissed.
- Students will be physically spaced 6 ft. apart.
- Hand sanitizer will be provided for each table and break area.
- High touch areas such as coffee dispensers will be frequently disinfected.

>80% - Normal occupancy and activities may take place.

- Heightened cleaning, standard precautions, and awareness of health guidelines will be followed.
- Students that exhibit respiratory symptoms may be dismissed.

*The PVI and rankings may be found at: <https://covid19pvi.niehs.nih.gov/>*

## NDDES MULTI-YEAR TRAINING SCHEDULE 2023

Calendar Grant Quarter	Jan 1 - March 31 2 (FY 23)	Apr 1 - Jun 30 3 (FY 23)	July 1 - Sep 30 4 (FY 23)	Oct 1 - Dec 31 1 (FY 24)
Cyber Security		MGT465 Recovering from Cybersecurity Incidents June 2023	MGT 384 Community Preparedness for Cyber Incidents	
Economic Recovery	G 270.4 Recovery from Disaster—The Local Government Role: Jan 2023			
Operational Communications				WebEOC Training: On-going upon request
Planning	-ICS 300: Intermediate Incident Command System for Expanding Incidents -ICS 400: Advanced Incident Command System for Command and General Staff Complex Incidents		-ICS 300: Intermediate Incident Command System for Expanding Incidents -ICS 400: Advanced Incident Command System for Command and General Staff Complex Incidents	
Operational Coordination	- G191 Emergency Operations Center/Incident Command System Interface: Mar 2023 - E/L0101 Foundations of Emergency Management	- Introduction to ND Emergency Services: June 2023 - G-958 Operations Section Chief	EMAC/NEMAC Training: August 2023 - E/L0103, Planning: Emergency Operations	
Mass Search and Rescue			PER 213 Wide Area Search and Rescue: Aug 2023	
Public Information and Warning			L388 Advance Public Information Officer, August 2023	
Environmental Response Health and Safety		PER 212 Operational Level Response to HazMat/WMD Incidents: May 2023		- Mail Handling Training and Exercise: Dec 2023 - PER 272 Emergency Responder Hazardous

				Materials Technician for CBRNE Incidents: Oct 2023
Community Resilience		- L 213 Unified Hazard Mitigation Grant Assistance: Application Review and Evaluation: May 2023 - L 214 Unified Hazard Mitigation Grant Assistance: Project Implementation and Closeout: May 2023	MGT 381 Business Continuity Planning: July 2023	



## NDDDES MULTI-YEAR TRAINING SCHEDULE 2024

Calendar Grant Quarter	Jan 1 - March 31 2 (FY 24)	Apr 1 - Jun 30 3 (FY 24)	July 1 - Sep 30 4 (FY 24)	Oct 1 - Dec 31 1 (FY 25)
Basic Academy	- L 101 Foundations of Emergency Management: Jan 2024 - L0102 Science of Disasters: Feb 2024 L0103/G0235 Planning: Emergency Operations: Mar 2024	- L0146 (L0104) Exercise Design (HSEEP): Apr 2024 - L0105 Public Information Basics: May 2024		
Cyber Security				
Operational Communications				
Operational Coordination	L0103/G0235 Planning: Emergency Operations: Mar 2024 (Basic Academy)	Introduction to ND Emergency Services: June 2024		
Planning	-ICS 300: Intermediate Incident Command System for Expanding Incidents -ICS 400: Advanced Incident Command System for Command and General Staff Complex Incidents		-ICS 300: Intermediate Incident Command System for Expanding Incidents -ICS 400: Advanced Incident Command System for Command and General Staff Complex Incidents	
Public Information and Warning		L105 Public Information Basics, May 2024 (Basic Academy)		
Environmental Response Health and Safety				Mail Handling Training and Exercise: Dec 2024
Community Resilience				

## NDDES MULTI-YEAR TRAINING SCHEDULE 2025

Calendar Grant Quarter	Jan 1 - March 31 2 (FY 25)	Apr 1 - Jun 30 3 (FY 25)	July 1 - Sep 30 4 (FY 25)	Oct 1 - Dec 31 1 (FY 26)
Basic Academy	- L 101 Foundations of Emergency Management: Jan 2025 - L0102 Science of Disasters: Feb 2025 L0103/G0235 Planning: Emergency Operations: Mar 2025	- L0146 (L0104) Exercise Design (HSEEP): Apr 2025 - L0105 Public Information Basics: May 2025		
Cyber Security		MGT465 Recovering from Cybersecurity Incidents June 2025	MGT 384 Community Preparedness for Cyber Incidents	
Economic Recovery	G 270.4 Recovery from Disaster—The Local Government Role: Jan 2025			
Operational Communications				WebEOC Training: On-going upon request
Planning	-ICS 300: Intermediate Incident Command System for Expanding Incidents -ICS 400: Advanced Incident Command System for Command and General Staff Complex Incidents		-ICS 300: Intermediate Incident Command System for Expanding Incidents -ICS 400: Advanced Incident Command System for Command and General Staff Complex Incidents	
Operational Coordination	- G191 Emergency Operations Center/Incident Command System Interface: Mar 2025 - E/L0101 Foundations of Emergency Management	- Introduction to ND Emergency Services: June 2025 - G-958 Operations Section Chief	EMAC/NEMAC Training: August 2025 - E/L0103, Planning: Emergency Operations	
Mass Search and Rescue			PER 213 Wide Area Search and Rescue: Aug 2025	

Public Information and Warning			L388 Advance Public Information Officer, August 2025	
Environmental Response Health and Safety		PER 212 Operational Level Response to HazMat/WMD Incidents: May 2025		- Mail Handling Training and Exercise: Dec 2025 - PER 272 Emergency Responder Hazardous Materials Technician for CBRNE Incidents: Oct 2025
Community Resilience		- L 213 Unified Hazard Mitigation Grant Assistance: Application Review and Evaluation: May 2025 - L 214 Unified Hazard Mitigation Grant Assistance: Project Implementation and Closeout: May 2025	MGT 381 Business Continuity Planning: July 2025	

## NDDES MULTI-YEAR EXERCISE SCHEDULE 2023

Core Capability	Jan	Feb	Mar	Jun	Sept.
Cyber Security	Operation Staple Puller Pt. VI Civil Unrest Functional		Operation Staple Puller Pt. VII Active Assailant TTX	Operation Staple Puller Pt. IX Active Assailant Full Scale	Operation Niagara Falls Flood Functional
Operational Communications		Fire Management Assistance Grant TTX			
Operational Coordination			Operation Staple Puller Pt. VIII COOP Functional		
Planning				Operation Fujita 4.0 tornado COOP TTX	
Public Information and Warning					
Environmental Response Health and Safety					
Community Resilience					

## NDDES MULTI-YEAR EXERCISE SCHEDULE 2024

Core Capability	Jan	Feb	Mar	Apr	May	Sept.
Cyber Security						
Operational Communications	Wildfire TTX/Functional	Annual Flood Preparation	Annual Flood Preparation	Annual Flood Preparation/Response	Amber Alert Functional/ Full Scale	Infectious Animal Disease TTX
Operational Coordination						
Planning						
Public Information and Warning						
Environmental Response/Health and Safety						
Community Resilience						

## NDDES MULTI-YEAR EXERCISE SCHEDULE 2025

Core Capability	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Cyber Security												
Operational Communications	Dam Failure/Sheltering TTX	FMAG Drill	Annual Flood Preparation	Annual Flood Preparation			Aviation Accident Mass Casualty/Fatality TTX					
Operational Coordination												
Planning												
Public Information and Warning												
Environmental Response/Health and Safety												
Community Resilience												